

Present:	Councillor	Councillor Murphy (in the Chair).
	Councillors	Ali, Bellamy, Brock, Cummings, Driver, Fitzpatrick, Hewitt, Iqbal, Lancaster, Piddington, Quinn, Shilton-Godwin, Smart, Young and Zaman.
	Officers	Clerk to the Authority, Treasurer & Deputy Clerk, Solicitor, Deputy Treasurer, Director of Contract Services, Head of Corporate Services, Head of Finance, Head of Communications and Behavioural Change and Senior Governance and Scrutiny Officer.
	Contract Team	Head of Project Management Office.
	Advisor Partners	Head of Local Government, DWF

M60 Welcome and Apologies for Absence

The Chair extended a welcome to those present. A particular welcome was extended to Michelle Whitfield, GMWDA who was attending her first meeting of the Authority and Members noted that Michelle will be taking on the Head of Communications and Behaviour Change role whilst Jen Barker was embarking on her maternity leave.

Apologies for absence were received and noted from Councillors Emmott (Rochdale) and Holden (Trafford).

M61 Urgent Business, if any, introduced by the Chair

The Chair explained that Item 13 Trade Union Presentation had been deferred to the 18 January 2018 meeting of the Authority.

With regard to Item 16 GMCA Governance and Revised Staffing Structure, it was noted that the Chair had allowed for this item to be tabled, in order for Members to be presented with the most up to date position.

M62 To receive Declarations of Interest in any contract or matter to be discussed at the meeting

There were no declarations of interest made by any Member, in respect of any contract or agenda item.

With regard to Item 16 GMCA Governance and Revised Staffing Structure, Members noted that officers would leave the meeting during the consideration of this item.

M63 Public & Member Question Time

There were no questions received at the meeting.

M64 Minutes of the Authority 19th October 2017

The minutes of the meeting of the Authority, held on 19 October 2017 were submitted for consideration as a correct record.

RESOLVED:

That the minutes of the meeting of the Authority, held on 19 October 2017, be approved as a correct record.

M65 Minutes of the Audit & Standards Committee 1st November 2017

The Minutes of the meeting of the Audit and Standards Committee, held on 1 November 2017 were submitted.

RESOLVED:

That the minutes of the meeting of the Audit and Standards Committee, held on 1 November 2017, be noted.

M66 Minutes of the Policy & Procurement Committee 20th November 2017

The Minutes of the meeting of the Policy and Procurement Committee, held on 20 November 2017 were submitted.

A Member thanked officers for the work they had undertaken in providing a response to Government in relation to proposals for the introduction of a Deposit Return Scheme. A suggestion was made that Government be lobbied in order to secure the appropriate funding for such a scheme.

RESOLVED:

That the minutes of the meeting of the Policy and Procurement Committee, held on 20 November 2017, be noted.

M67 Communications and Behavioural Change 2017/19 Delivery Plan; including Resource Greater Manchester

The Director of Contract Services presented a report which provided Members with an update on the delivery of the approved detailed and budgeted delivery action plan for the next period from January 2018 to March 2019 and noted that the delivery against plan for both the Communication and Behavioural Change Strategy and the Resource Greater Manchester Programme, as appended to the report.

Members noted that since 1 April 2017, the Communications and Behavioural Change team had been developing, researching and delivering against the Communications and Behavioural Delivery Strategy. A full service and delivery review had been undertaken and a detailed delivery action plan had been developed. Members also noted that this Delivery Plan was approved at the Behavioural Change Task and Finish Group on 3 October 2017. Details of this and an update on the progress made against this plan was set out in the report.

Following comment by a Member, officers undertook to provide Members with a statement in relation to Waste Strategy and the reprocurement contract.

With regard to the contamination data held by GMWDA and Viridor, a Member suggested that the numbers associated to this data would be helpful. In response, officers noted that this matter would be considered at the upcoming meeting of the Behavioural Change Task and Finish Group.

In response to an enquiry from a Member regarding the messages contained in the Communications and Behavioural Change Strategy, officers noted that this matter would be discussed at the next meeting of the Task and Finish Group.

RESOLVED:

1. That the good progress made across both work streams and the output of the review process which have fed into the full delivery plan up to March 2019, be noted.
2. That the delivery strategy as approved at the Behavioural Change Task and Finish Group on 3 October 2017 be noted and endorsed by the Authority.
3. That approval to carry forward the budget underspend from the 2017/18 to the 2018/19 financial years, as set out in section 11 to the report, be granted.
4. That consideration of contamination data and the communication strategy was to take place at the upcoming Behavioural Change Task and Finish Group, be noted.
5. That the Head of Communications and Behavioural Change be thanked for her hard work in developing the Communications and Behavioural Change Strategy and that Authority Members convey their best wishes to her.

M68 Annual Report 2016/17

Members considered a report which presented them with the verified Recycling and Composting performance data for the 2016/17 financial year which had been added to the draft Outturn position that was considered by the Authority on the 26 April 2017 and charted the progress against the Authority's Business Plan.

Members noted the following key headline levels as set out in the Appendix to the report:-

- a. A small increase of 1.8% in waste generated by the Authority's citizens, with almost all of which was due to the higher arisings from Household waste Recycling Centres (HMWRC).
- b. An 8.19% increase in recycling and composting being achieved at HWRCs.
- c. Increased contractor diversion from landfill to 91.7%, an increase of over 12% on 2015/16.
- d. Approximately 260,816 MWh of electricity generated.
- e. An unqualified Audit Opinion on the Statement of Accounts 2016/17.
- f. That the 2016/17 financial year has been one of continuing progress and some notable achievements which provide a good stepping stone for even more ambitious targets set for the current financial year, as set out in Appendix B to the report.

Following a comment from a Member in relation to the Waste Contract, Members noted that a meeting was to be convened with District Waste portfolio holders and Senior Officers in the new year.

RESOLVED:

1. That the Outturn Performance for 2016/17, incorporating the verified Recycling and Composting Performance data, as set out at appendix A to the report, be noted.
2. That approval to delegate authority to the Treasurer and Deputy Clerk to make any consequential changes to included comments by Members, correct minor typographical

corrections and agree a final user friendly factsheet prior to its publication on to the Authority's website, be granted.

M69 Authority and Committee Work Programmes for the 2017/18 Municipal Year

Members considered a report of the Head of Corporate Services, which sought their comments in relation to the content of the 2017-18 work programmes for the Authority and its Committees, as set out in the appendix to the report.

RESOLVED:

1. That the 2017-18 Work Programme for the Authority, the Audit and Standards Committee and the Procurement and Policy Committee, be agreed, as set out in the appendix to the report.
2. That it be agreed that the Authority Work Programme for 18 January 2018 be updated to include consideration of the final form of the Levy Allocation Methodology Agreement (LAMA), consideration of the Free Tipping Permit Scheme and a Trade Union presentation.

M70 Exclusion of Press and Public

RESOLVED: To agree that, in accordance with section 100(4) of the local Government Act 1972, the public be excluded from the meeting at this juncture for the following business on the grounds that it involves the disclosure of exempt information by virtue of paragraphs 3 and 5 of Part 1 of Schedule 12a of the Act, as the report contains information relating to the finance or business affairs of any particular person and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. In addition, it was agreed that it would not be, on balance, in the public interest to disclose this information to the public and press because disclosure would be likely to breach the reasonable requirements of the Authority's commercial confidentiality and disadvantage the GMWDA in possible future legal proceedings

M71 Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2017/18

The Treasurer and Deputy Clerk introduced a report which set out an overview of treasury management activity for the first six months of 2017/18 for consideration by Members, as required by under the Treasury Management Strategy. Members noted that the draft Review report was submitted to the Audit and Standards Committee on 1 November 2017 and noted further that the comments arising from that meeting had been incorporated in to the final report before them.

The report had been prepared in compliance with Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management and covered the following matters:-

- a. An economic update for the first part of the 2017/18 financial year.
- b. A review of the Treasury Management Strategy Statement and Annual Investment Strategy.
- c. The Authority's capital expenditure (prudential indicators).
- d. A review of the Authority's investment portfolio for 2017/18.
- e. A review of the Authority's borrowing strategy for 2017/18.
- f. A review of any debt rescheduling undertaken during 2017/18.
- g. A review of compliance with Treasury and Prudential Limits for 2017/18.

Following a request from a Member, officers undertook to explore the provision of reports in the open section of future agendas, where possible.

RESOLVED:

1. That the report be noted.
2. That approval of the revised prudential indicators, as set out in the report, be granted.

M72 Trade Union Presentation

Members were reminded that the presentation by representatives of the Trade Unions had been deferred to the Authority meeting on 18 January 2018.

RESOLVED:

That it be noted that the presentation by Trade Union representatives had been deferred until the 18 January 2018 meeting of the Authority.

M73 GM Combined Waste and Recycling (GMCWR) Shareholder Update Report

Members considered a joint report of the Directors and the Company Secretary of Greater Manchester Combined Waste and Recycling Limited (GMCWR) which presented them with an update on the work that they are carrying out to deliver the Authority's direction of achieving the winding-up of the companies and hence prevent issues that otherwise could arise at year end.

RESOLVED:

That the progress update be noted.

M74 Procurement of Operating Contracts and Contract Savings Update

The Treasurer & Deputy Clerk, the Director of Contract Services and the Interim Programme Director (Commercial), presented a joint report which provided Members with a further progress update on contract savings and also outlined the revised timelines and progress on the procurement of the replacement Operating Contracts.

RESOLVED:

1. That the progress on producing the final contract documentation, as set out in sections 5, 7 and 8 of the report, be noted.
2. That the delegation to the Treasurer and Deputy Clerk to finalise the Run Off Contract, be reconfirmed, as per the key features set out within the presentation.
3. That those additional actions set out in the presentation in relation to human resources, be agreed.
4. That Greater Manchester Combined Waste and Recycling Limited (GMCWR) Directors be asked to facilitate the early winding up of the Company on the basis set out in paragraphs 6.1, 6.2 and 6.3 to the report, be confirmed.

5. That it be agreed that the Treasurer & Deputy Clerk be nominated to act as the Shareholder representative to the GMCWR Board, with the Director of Contract Services as the a deputy) and that delegated authority be granted to the Treasurer & Deputy Clerk to provide any shareholder instructions needed to facilitate the winding up.
6. That the update on the timelines for the procurement of the Operating Contracts, additional resource requirements and revised risk register/mitigation, as set out in sections 9 to 11 to the report be noted and that it be agreed to delegate to the Director of Contract Services and Deputy Monitoring Officer, in consultation with the Chair and Vice Chairs of the Authority authorisation to increase resources and take such decisions needed to ensure the procurement timetable, as amended, is delivered.
7. That those matters in relation to Insurance and Staffing, as set out in sections 12 and 13 to the report be noted.
8. That it be agreed that consideration of the adoption of the final form of the Levy Allocation Mechanism Agreement (LAMA) be considered at the Authority's meeting on 18 January 2018.

M75 GMCA Governance and Revised Staffing Structure Requirements

[Note: Given the sensitivities associated with this report, officers removed themselves from the meeting room during its consideration.]

RESOLVED:-

1. That the progress regarding the transition between the Authority and GMCA be noted and requested that a meeting be arranged in early January between the Chair of the Authority and the Chair of GMCA Waste Advisory Steering Group to consider future proposals on governance arrangements, to enable a further report to be considered at the Authority meeting in January;
2. That the likely impact of the transfer of existing staff to the GMCA, as set out in Section 6 to the report be noted, and requested that all positions are suitably mapped across to the GMCA staffing structures prior to the transfer of staff on 1st April 2017, and approve the cost implications/funding sources detailed in paragraph 10.1 arising from those post transfer changes;
3. That the additional staffing requirements as set out in section 7, be approved, with anticipated cost implications at paragraph 10.1, and that the final proposals will be considered using delegated powers be noted; and
4. That the on-going consultation process set out in section 8, which will final stages of transition to be carried out, be noted.

The meeting opened at 13.30 and closed at 15.54

GMWDA